

119th Congress

**RULES OF PROCEDURE FOR THE SENATE
SUBCOMMITTEE ON DISASTER MANAGEMENT, DISTRICT OF COLUMBIA, AND
CENSUS OF THE
COMMITTEE ON HOMELAND SECURITY AND GOVERNMENTAL AFFAIRS
AS ADOPTED**

February 27, 2025

1. Subcommittee rules. The Subcommittee shall be governed, where applicable, by the rules of the full Committee on Homeland Security and Government Affairs and the Standing Rules of the Senate.
2. Quorums.
 - A. Transaction of routine business. One-third of the membership of the Subcommittee shall constitute a quorum for the transaction of routine business, provided that one Member of the Minority is present. For the purpose of this paragraph, the term “routine business” includes the convening of a meeting and the consideration of any business of the Subcommittee other than reporting to the full Committee on Homeland Security and Government Affairs any measures, matters, or recommendations.
 - B. Taking testimony. One Member of the Subcommittee shall constitute a quorum for taking sworn or unsworn testimony.
 - C. Proxies prohibited in establishment of quorum. Proxies shall not be considered for the establishment of a quorum.
3. Subcommittee subpoenas. The Chair of the Subcommittee, with the approval of the Ranking Minority Member of the Subcommittee, is authorized to subpoena the attendance of witnesses or the production of memoranda, documents, records, or any other materials at a hearing, provided that the Chair may subpoena attendance or production without the approval of the Ranking Minority Member where the Chair or a staff officer designated by the Chair has not received notification from the Ranking Minority Member or a staff officer designated by the Chair of disapproval of the subpoena within 2 calendar days, excluding Saturdays and Sundays and legal holidays in which the Senate is not in session, of being notified of the subpoena. If a subpoena is disapproved by the Ranking Minority Member as provided herein, the subpoena may be authorized by vote of the Members of the Subcommittee.

Immediately upon authorization of the issuance of a subpoena under these rules, a written notice of intent to issue the subpoena shall be provided to the Chair and Ranking Minority Member of the full Committee on Homeland Security and Government Affairs, or staff officers designated by the Chair and Ranking Minority Member for the full Committee, by the Subcommittee Chair or a staff officer designated by the Chair, and no subpoena shall be issued for at least 2 calendar days, excluding Saturdays and Sundays, from delivery to the appropriate offices, unless the Chair and Ranking Minority Member of the full Committee on Homeland

Security and Government Affairs waive the 2-calendar day waiting period or unless the Subcommittee Chair certifies in writing to the Chair and Ranking Minority Member of the full Committee that, in the opinion of the Chair, it is necessary to issue a subpoena immediately.

When the Subcommittee or its Chair authorizes subpoenas, subpoenas may be issued upon the signature of the Chair or any other Member of the Subcommittee designated by the Chair.