

119TH CONGRESS

**RULES OF PROCEDURE OF THE
SENATE
SUBCOMMITTEE ON BORDER MANAGEMENT, FEDERAL WORKFORCE, AND
REGULATORY AFFAIRS OF THE
COMMITTEE ON HOMELAND SECURITY AND GOVERNMENTAL AFFAIRS
AS ADOPTED**

FEBRUARY 27, 2025

- (1) **SUBCOMMITTEE RULES.** The Subcommittee shall be governed, where applicable, by the rules of the Committee on Homeland Security and Governmental Affairs and the Standing Rules of the Senate.
 - (2) **QUORUMS.** For public or executive sessions, one Member of the Subcommittee shall constitute a quorum for the administering of oaths and the taking of testimony in any given case or subject matter. One-third of the Members of the Subcommittee shall constitute a quorum for the transaction of business other than the administering of oaths and the taking of testimony, provided that one Member of the minority is present. Proxies shall not be considered for the establishment of a quorum.
 - (3) **TAKING TESTIMONY.** In any hearings conducted by the Subcommittee, the Chair or the Chair's designee may swear in each witness prior to their testimony.
 - (4) **SUBCOMMITTEE SUBPEONAS.** Subpoenas for witnesses, as well as documents and records, may be authorized and issued by the Chair, or any other Member of the Subcommittee designated by him or her, with the approval of the Ranking Minority Member of the Subcommittee, provided that the Chair may subpoena attendance or production without the approval of the Ranking Minority Member where the Chair or a staff officer designated by him or her has not received notification from the Ranking Minority Member or a staff officer designated by him or her of disapproval of the subpoena within two calendar days excluding Saturdays and Sundays, of being notified of the subpoena. If the subpoena is disapproved by the Ranking Minority Member as provided herein, the subpoena may be authorized by a vote of the Members of the Subcommittee.
- A written notice of intent to issue a subpoena shall be provided to the Chair and Ranking Minority Member of the full Committee on Homeland Security and Governmental Affairs, or staff officers designated by them, by the Subcommittee Chair, or a staff officer designated by him or her, immediately upon such authorization, and no subpoena shall be issued for at least two calendar days, excluding Saturdays and Sundays, from delivery to appropriate offices, unless

the Chair and Ranking Minority Member of the full Committee on Homeland Security and Governmental Affairs waive the two-calendar day waiting period or unless the Subcommittee Chair certifies in writing to the Chairman and Ranking Minority Member of the full Committee on Homeland Security and Governmental Affairs that, in his or her opinion, it is necessary to issue the subpoena immediately.